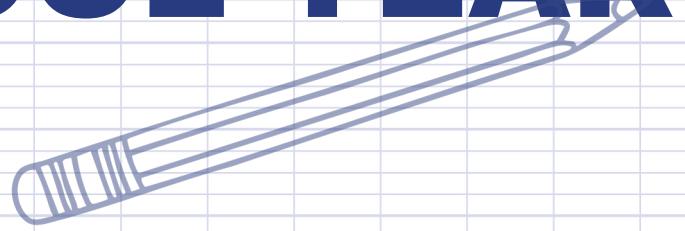




# SCHOOL ENROLLMENT 2026/2027 SCHOOL YEAR



## Does this apply to me?

This applies to you if:

- Your child was born in 2023, and is starting Preschool (Petite Section),
- Your child was born in 2020, and is entering First Grade (Cours Préparatoire). (This does not apply to children currently attending the Kindergarten classes (Grande Section) at Edouard Dreux, Pulventeux, and Chadelle schools, as these three are Primary Schools),
- You are moving to Longwy and your child will attend a local preschool or elementary school.
- You are changing your address within Longwy and your child will attend a local preschool or elementary school.

## How to Enroll

Registering your child in a Longwy public school is a 2-step mandatory process:

- ⇒ **Step 1<sup>st</sup>** : Registration takes place during office hours at Longwy-bas Town Hall (4 Avenue de la Grande Duchesse Charlotte):

Day	Hours	Location
Monday, March 9	8:30 AM to 11:30 AM and 1:30 PM to 5:00 PM	Petitier Lounge
Tuesday, March 10		
Wednesday, March 11	8:30 AM to 11:30 AM	School Services, 2 <sup>nd</sup> floor

When you visit Town Hall, please bring a photocopy of each document:

- Your family record book or your child's birth certificate
- A proof of address dated within the last 3 months as of the registration date

If you are requesting an exemption (for a different school zone or outside the zone):

a letter addressed to Ms. NAILI, Deputy in charge of early childhood, youth, and school and extracurricular affairs, explaining the reason(s) for your exemption request.

Reason(s) for the request:

- 1 - Siblings already enrolled at the school
- 2 - Childcare by a licensed childminder in the town (in this case, provide the nanny's contract)
- 3 - Moving to the area (with proof) / Parents employed at the school

An exemption committee will meet and give its decision based on available space in the schools.

### APPLICATIONS WITH MISSING DOCUMENTS WILL NOT BE ACCEPTED

- ⇒ **Step 2** : Meet with the School Principal. Please bring the following documents:

- Copy of vaccination records (see health booklet) or a medical certificate confirming all required vaccinations.



**YOUR CHILD'S REGISTRATION WILL ONLY BE  
FINALIZED AFTER BOTH STEPS ARE COMPLETED**